



Application Form

Review of capacity to contribute score

School Details

School name:

School address:

Suburb / Town:

Postcode:

School AGEID:

Approved authority name:

Approved authority address:

Suburb / Town:

Postcode:

Approved authority AGEID:

Approved authority contact name:

Approved authority contact position:

Approved authority contact details: Email

Phone

Review Reason

I am applying for a CTC score review for the following funding year/s:

The reason I am applying for a CTC score review is because:

- of a recent change in the school community's economic circumstances;
- of a recent change in the school community's population;
- there is a difference in the capacity to contribute between the linked and unlinked population;
- the school's area-based score is not representative of the school community;
- the school community has a large average family size; or
- there is some other reason for the application, as described below.

Please refer to the [Guidelines](#) if you are unsure which category of review to select.

I am aware that routine fluctuations in student demographics are reported in the annual Non-Government Schools Census and the Student Residential and Other Information Address Collection and are considered as part of the capacity to contribute methodology and data validation process:

Yes

Please refer to the [Guidelines](#) for information on the capacity to contribute methodology and validation process.

Business Case

Please complete this section after reading Appendix A of the [Guidelines](#) which provides background, examples and the types of evidence required to support a review application for each of the different reasons for a review.

If you require more space, please attach a document of no more than 20 pages. There is no limit to the supporting information provided (such as correspondence, reports, media articles etc.).

Please describe why you believe the school's CTC score is not accurate, elaborating on the reason you chose at 'Review Reason' above:

Please describe the evidence you have to support your review application:

Privacy

The attached Privacy Statement provides information about the collection of personal information as part of the CTC score review process.

Your personal information

By completing this form, you are providing your personal information to the Department of Education.

Your consent

By checking the box, I confirm that I have read, understood and agree to the collection of my personal information in accordance with the [CTC Score Reviews Process Privacy Statement](#).

Personal information about other individuals

If possible, **do not** provide personal information about other individuals as part of this application.

If this application reasonably requires the provision of personal information about other individuals you will need to obtain consent from the individuals in question.

Have you provided personal information about other individuals as part of this application?

Yes No – Go to Declaration

By checking the box, I confirm that, where I have provided personal information about another individual, I have obtained that individual's consent to provide their personal information and for their personal information to be handled in accordance with the attached [CTC Score Reviews Process Privacy Statement](#).

Declaration

I have read and understood the CTC score review [Guidelines](#).

I understand a higher CTC score could be determined for the school following a CTC score review which could result in a decrease in recurrent funding for the school. More information about this is provided in the [Guidelines](#).

The information I have provided in this application is true and correct.

Approved authority name:

Approved authority signature:

Date: