

Privacy Notice

Socio-economic status score review application

This notice is from the Australian Government Department of Education and Training (**the Department**), to advise you that the approved authority for your school (**the School**), has lodged an application to the Department seeking review of the School's socio-economic status (**SES**) score.

The School's SES score is a measure of the capacity of the School's community to contribute to the recurrent costs of the School, for example by way of school fees. The School's SES score is translated into a "capacity to contribute percentage", which in turn affects the amount of per-student recurrent funding that the School attracts from the Australian Government under the *Australian Education Act 2013* (**the Act**).

As part of the SES score review process, the Department will be collecting information from persons responsible for students at the School through a survey. The survey follows a similar format to the *2016 Australian Bureau of Statistics National Census of Population and Housing* (Census). It will include questions relating to:

- Household income
- Occupation
- Education level
- Health Care Card holders
- Number of children

The survey is necessary to construct an accurate, and up-to-date, profile of the School's community, in order to calculate an SES score for the School that most accurately reflects the socio-economic circumstances of that community. All information provided in the survey will not explicitly identify a student or their family.

It is very important to ensure that the information you provide in the survey is accurate.

Families will be asked to complete either the on-line survey or alternatively to return the completed paper-based survey directly to the Department (not via the School).

Use and disclosure of information

Your personal information is protected by law, including the *Privacy Act 1988*, and is collected by the Department for the purpose of calculating a SES score under the Act for the School. The consequence of not providing some or all of the information required through the survey, is that the Department may not be able to accurately calculate a SES score for the School.

Your information collected through the survey, may be used or disclosed by the Department or given to other Australian Government agencies for the purposes of SES score policy development, reviewing SES score methodology, school education policy development (including school funding), or where it is required or authorised by law.

You can get more information about the way in which the Department will manage your personal information, including information on accessing or correcting your information, and how to make a complaint, in the Department's full privacy policy at [education.gov.au/privacy](https://www.education.gov.au/privacy) or by requesting a copy from the Department at privacy@education.gov.au.

Opting out

Completion of the survey is voluntary, and you may opt out at any time. Please contact your **School** if you would prefer not to participate in the survey.

However, please note that the Department generally requires a minimum response rate of 95 per cent of surveys in order to construct an accurate school community profile.

Contact

If you have any questions regarding this process, you can contact the Department by:

- Email: seshelpdesk@education.gov.au
- Phone (free call): SES helpdesk on 1800 677 027 (Option 4)

For further information about the Department please go to: <https://www.education.gov.au>.