



Privacy Notice

Your personal information is protected by law, including the *Privacy Act 1988*, and is collected by the Australian Government Department of Education and Training (the department) from entities applying for approval, or entities approved to offer, FEE-HELP to eligible students. This information is necessary to enable checks to be undertaken to assess whether the entities and relevant individuals are, or continue to be, fit and proper persons for the purposes of the entities being approved under the *Higher Education Support Act 2003* (the Act).

Your personal information is usually passed on to the Australian Securities and Investment Commission, credit rating agencies, other Commonwealth agencies, state or territory agencies (including regulatory authorities and agencies), law enforcement agencies, qualified accountants and/or other appropriate organisations or persons reasonably required as part of the application or ongoing administration or compliance processes. The department may collect more of your personal information from these organisations and persons for these purposes. This may include sensitive information such as information about your criminal record.

The department may also disclose your personal information to:

- the Department of Jobs and Small Business
- Tertiary Education Quality and Standards Agency (TEQSA)
- Australian Skills Quality Authority (ASQA)
- other agencies or bodies permitted under the Act

in relation to the ongoing administration or compliance of the entity under the Act.

Your information may also be used by the department or given to other parties where you have agreed or it is required or authorised by law.

You can get more information about the way in which the department will manage your personal information, including our full privacy policy, at education.gov.au/privacy or by requesting a copy from the department. The privacy policy contains information about how you may access and correct any of your personal information that the department holds. It also contains information about how you may complain about a breach of the Australian Privacy Principles and how the department will deal with such a complaint.

Privacy Contact

Privacy Officer
Schools, Child Care and Corporate Legal Branch
Location C50MA10
Department of Education and Training
GPO Box 9880
Canberra ACT 2601.

Email address: privacy@education.gov.au