



Person with management or control (PMC) privacy statement

From 1 July 2023, families using child care must pay the gap fee using electronic means. The gap fee is the difference between the provider's fee and the Child Care Subsidy amount. Exceptions apply in limited circumstances. More information is available at the Australian Government Department of Education (the department) website at www.education.gov.au/child-care-package/provider-obligations/changes-gap-fee-payments-july-2023.

A provider may apply for an exception on behalf of a service by having a person with management or control (PMC) complete an exception application form.

Limited personal information about the PMC is collected on the application form, including their name and contact details. Please avoid providing any other personal information in the application form or in any supporting evidence, including any information that could reasonably identify a family or individual family member at the service.

Personal information of PMC

Your personal information is protected by law, including under the *Privacy Act 1988* (Privacy Act).

Personal information is information or an opinion about an identified individual or an individual who is reasonably identifiable. Personal information includes an individual's name and contact details.

Collection of your information

Your personal information will be collected by the department when you are completing an exception application form.

Purpose of collecting your information

Your personal information is collected for the purposes of your exception application, and for the purposes of administering the Family Assistance Law and related purposes.

If you do not provide some or all of the personal information requested, the department may not be able to assess the exception application or grant the provider an exception for the service.

Your personal information may be disclosed to other parties where you have agreed, or where it is otherwise permitted under the Privacy Act.

Privacy policy

The department's Privacy Policy, including information about how to make a complaint and seek access to and correction of your personal information, can be found at www.education.gov.au/privacy or by requesting a copy from the department at privacy@education.gov.au.

To contact the department about your personal information, email privacy@education.gov.au.

To contact the department about the exception application, email EFTEExceptions@education.gov.au.

