<<Letter to be produced on organisation letterhead>>

<<Name of Authorising Individual>>
<<Title/Position of Authorising Individual>>
<<Name of agency/organisation/company>>
<<Postal address of agency/organisation/company>>

<<DATE>>

Re: <<PROJECT TITLE AS PER APPLICATION FORM>>

To whom it may concern,

I hereby confirm that <<Name of agency/organisation/company/>> supports the application of the above-named project to the National Industry PhD Program, in partnership with <<Name of submitting University>>.

If this application is successful, we agree to embed an Industry Linked PhD candidate in an industry setting for xx% of the PhD candidature time. <<Name of agency/organisation/company>> agrees to provide:

- Support for the PhD candidate for the duration of the Program on a <<full-time/part-time basis>>
- A stipend top-up of $xx per year for up to four years on a full-time basis <<A stipend top-up of $xxx per year for up to x years on a part-time basis>>
- Access to <<list facilities, equipment, and other staff the PhD candidate will have access to, to facilitate their research>>
- <<Name of Industry Partner Supervisor/Advisor/Mentor>> will act as the Industry Partner supervisor on this project.

----------DELETE ALL OR PART OF THE FOLLOWING AS APPROPRIATE--------------

In addition to the above, <<Name of agency/organisation/company>> will provide the following additional support to the PhD candidate and project:

- <<List any additional cash and/or in-kind support, travel, training, conference attendance etc.>>
- <<$xx per year additional stipend top-up, above the stated above>>

If this project receives funding from the National Industry PhD Program, other terms related to our collaboration with <<University>>, i.e. IP sharing, confidentiality rights etc., in relation to the project, will be detailed in a separate Collaboration Agreement. Both parties recognise and acknowledge that this letter is not a legal contract.

This letter of intent is hereby signed by the following authorized party for <<Name of agency/organisation/company>>

<<SIGNATURE BLOCK OF AUTHORISED INDIVIDUAL>>